

STLR Snapshot Quick Guide

Begin by logging into stlrsnapshot.uco.edu, then follow the steps below to build one or more versions of your STLR Snapshot. You can then download, print, edit or order official copies.

1. Reorder or hide tenet categories

Global and Cultural C
 Transformation : 8
 Integration : 11
 Exposure : 13
 Total : 32

1 Hide

1 Transformation 2020 Spring | United States sinc
 2 Transformation 2019 Fall | Asian American Stud
 3 Exposure 2019 Fall | Care of Vulnerable Individu
 4 Exposure 2019 Fall | 400: An Afrikan Epic | Glob
 5 Transformation 2019 Summer | 2019 STEM Sum

2. Reorder or hide activities

2 Transformation 2019 Spring | 201
 1 Transformation 2019 Spring | 2 B L
 3 Transformation 2015 Fall | STLR S
 4 Integration 2020 Spring | Orientat
 5 Integration 2019 Fall | Foundation

TIP: Hide items using the drop-down lists. Re-order them using either the drop-down lists or drag and drop arrows. If using drop-down lists, select "Refresh View" to update the on-screen view of your Snapshot.

REFRESH VIEW

3. At the bottom, type a version name then select "Save This Version"

Required: Enter a version name (title) before saving.

Fall 2019 Internship

SAVE AND SET AS PRIMARY VERSION SAVE THIS VERSION

TIP: Select "Save and Set as Primary Version" if this is the STLR Snapshot version you would also like to order officially through UCO's Parchment system.

4. On your Version History page, select "View" to download or save

STLR Snapshot Version History

Version Name/Title	View PDF	Edit Snapshot	Delete Snapshot	Primary
Student Assistant, Sp2019	VIEW	EDIT	DELETE	<input type="radio"/>
Fall 2019 Internship	VIEW	EDIT	DELETE	<input checked="" type="radio"/>

TIP: On some devices, if viewing PDF in a browser, right-click and select "Save As." Some browsers prompt to "Open" or "Save." If selecting Save, check your device's "Downloads" folder for the PDF file.

To order or send official versions:

1. On your Version History page, make sure the desired version is saved as "Primary"
2. Login to UCONNECT, then select Academics > Official STLR Snapshot

Version Name/Title	View PDF	Edit Snapshot	Delete Snapshot	Primary
Student Assistant, Sp2019				<input type="radio"/>
Fall 2019 Internship				<input checked="" type="radio"/>

The screenshot shows the UCONNECT interface. The 'Academics' menu is open, and the 'Official STLR Snapshot' option is highlighted with a red circle and a mouse cursor. Other options in the menu include Enrollment Verification, Barnes & Noble Textbook Reservation, Unofficial Academic Transcripts, Official Academic Transcripts, and Unofficial STLR Snapshot.

What to do if STLR credits aren't showing:

1. Check to see if the activity was an approved STLR-tagged activity at stlr.uco.edu/activities.

Not all campus activities count for STLR credit.
Not all events using swipers are STLR events.



2. It was a STLR-tagged activity, and I signed in on paper.

Check with the event host to see if they have manually entered the credit in D2L. Hosts are listed at stlr.uco.edu/activities or ucore.uco.edu. It takes overnight for STLR credits to appear on your STLR Snapshot.



3. The event was STLR-tagged and in D2L, but still doesn't show up.

Submit an IT support ticket by visiting servicedesk.uco.edu, calling 405-974-2255, or visiting the IT Service Desk on the 1st floor of the UCO Max Chambers Library.

