About exporting Brightspace ePortfolio items

When you export an item, you also export the item's description, tags, and settings. You do not export information about the user who created the item, users who left comments on the item, or assessments for the item.

With the exception of HTML presentations, you cannot export items for offline viewing. Exported items can only be imported into another Brightspace ePortfolio or systems that support the Brightspace ePortfolio XML format.

You can export your entire Brightspace ePortfolio or specific items. If an item has multiple associations, it only appears once in the exported zip file.

What property changes occur when I export Brightspace ePortfolio items?

Property	Notes
Access Log for presentations	• Does not include
Assessments	• Does not include
Change Log for Edit permission	• Does not include
Comments	• Includes comments; does not retain commenter's name
Contents of a collection	• Includes items within a collection only if you export the items at the same time
Forms	• Includes form artifacts; does not include the form that the artifact is based on • System fields do not maintain their values; the system generates these values based on the user that imports the form • Does not maintain rubrics embedded in a form
Items associated with a reflection	• Includes associated items only if you export the items at the same time
Items in a presentation	• Includes items within a presentation only if you export the items at the same time
Permissions	• See [item] only
Presentation layout	• Navigation settings, page settings, page names, and text areas remain the same

Property	Notes
Access Log for presentations	• Does not include
	• Maintains profile settings, but displays information corresponding to the user who imports the presentation
Presentation theme	• Does not include presentation theme; presentations revert to the default system theme on import
Reflections associated with an artifact	• Includes associated reflections only if you export the reflections at the same time
Rubrics associated with an item	• Does not include
Tag lists for a collection (dynamic collections)	• Does not retain tag lists; all collections become static on export